

MAGNIFIQUE INEZA

[+250 786 565 870](tel:+250786565870) | inezamagnifique18@gmail.com | [Github: Magnifique-Ineza](https://github.com/Magnifique-Ineza) | [LinkedIn: Ineza Magnifique](#)

Professional Summary

As a multilingual, fluent in English, French, Kinyarwanda, and comfortable in Swahili, I thrive in supporting a wide range of individuals like international and high-end personalities. Well-organized and quick to learn, I am committed to providing excellent support to customers with a focused, gentle approach, and a positive attitude. As a former IT technician, I have experience working efficiently with database systems and have a strong computer literacy. I also gained customer service skills through marketing and sales and event coordination.

Skills

- Experienced in office software and digital platforms
 - Advanced proficiency in computer literacy and Microsoft Office tools
 - Customer service and guest relations
 - Excellent verbal and written communication
 - Very attentive to details
 - Experience in administrative and organizational tasks
 - Ability to remain calm under pressure
 - Experienced in data entry and using database systems
 - Multilingual communicator
-

Work Experience

- **Marketing and sales, One Acre Fund | 2025**
Played a role in strengthening brand visibility and increasing sales by actively presenting products in targeted marketing campaigns and reaching out to potential clients while contributing to measurable sales growth.

- **Event planning, International Convention | 2025**

Managed high volumes of incoming and outgoing calls. Coordinated hotel reservations for international delegates by identifying suitable accommodations and securing bookings. Ensured a high standard of organizational efficiency and professional communication.

- **Intern Data Filing, AB RWANDA | 2024**

Handled the organization and filing of client documents, ensuring accuracy, confidentiality, and easy access to information. This experience improved my sense of responsibility and attention to detail, while improving my ability to manage organizational and administrative tasks efficiently.

- **Intern Full Stack Developer, DATA SYSTEMS LTD | 2024**

I learned to respond promptly and professionally to customer requests and provide a positive experience. Gained experience managing digital tools and maintaining application systems, building strong organizational and multitasking abilities.

- **Intern Networking Technology, SALTEL LTD | 2022**

Provided user support by troubleshooting connectivity issues, enhancing my communication, problem-solving, and customer service skills. This role helped me develop a calm, helpful approach when assisting others—valuable for any role that requires direct interaction with clients and teamwork.

Education

- 2021-2022 Computer System at **IPRC, Kicukiro.**
 - 2022-2024 Software Development at **SOS Technical High School.**
-

Languages

- French: Bilingual proficiency
 - English: Professional proficiency
 - Ikinyarwanda: Native proficiency
 - Kiswahili: Fundamental proficiency
-

References

- Mr. Gerard Rwangeyo
Former Manager – Bank of Kigali
Phone: +250 788 464 057
Email : gerardrwangeyo@gmail.com
 - Ms. Catherine Braz
International Convention 2025
Phone: +250 783 079 817
 - Ms. Dancille Mukayisenga
Chargée de développement organisationnel – Humanity and Inclusion
Phone: +250 783 480 555
Email : dancillemukayisenga@gmail.com
-